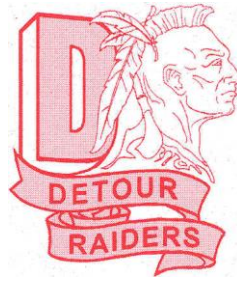


James Bias, President
Rachel Richwine, Vice President
Gail Tischer, Secretary
Bradley Kuusinen, Treasurer
Deb Fountain, Trustee
Brian Plowman, Trustee
Susan Schultz, Trustee



Angela G. Reed, Superintendent/ Principal
Phone: (906) 297-2421x220
Sara Galarowic, Athletic Director
Phone: (906) 297-2011
Fax: (906) 297-3403
Web ID: <http://detour.eup.k12.mi.us>

De Tour Area Schools

202 S. Division St. P.O. Box 429. DeTour Village, MI 49725

Facility Use Guidelines

- Application is required and must be approved by the school administration.
- The District reserves the right to issue cancellations without due notice.
- Facility use permits cannot be assigned, transferred, or charged a fee to others for the use of school property.
- Alcoholic beverages, controlled substances, and the use of tobacco are prohibited.
- The user must be at least 21 years of age and shall be fully responsible for all loss and/or damage of District property.
- Each group requesting the use of District facilities must indicate an individual that meets the approval of school administration. This individual shall serve in a supervisory capacity during the entire use of District facilities.
- Printed materials cannot be circulated without relating directly to the activity.
- A deposit of \$100 shall be collected at the time of application.
- A school employee shall be present during the use of the new kitchen.
- Additional custodial services required for work not done satisfactorily or for additional equipment shall be paid for by the requesting party. The employees' cost, which may include overtime, will be charged to the requesting party at the appropriate rate. Without any damage to the district property, the deposit shall be returned minus the employee cost.
- The use of District facilities for any non-profit community use shall be made without cost except that the users shall be responsible for any extra custodial, cafeteria, or police fees.
- All school owned equipment, table and chairs must be moved back to the original location and condition.
- Responsible party will be responsible for building security and properly securing the building if after normal operating hours of the district.

Cost

Meeting/Classes: \$10 per night Performances: \$25 per night

Rehearsal times prior to performance: \$50 per month or part thereof
(Schedule of rehearsal times must be indicated on application)

MISSION STATEMENT

A knowledgeable and informed staff working in conjunction with parents and community will provide the environment for mastery of basic skills and essential objectives in each subject area, promote sound discipline and work habits, and create productive citizens for a constantly changing world.

APPLICATION FOR FACILITY USE

Name of group or organization

Building Requested

Printed Name of Person in Charge

Room(s) Requested

Phone Number: _____

Email address: _____

Date(s) and Hours of Activities

Is your organization affiliated with the school? Yes No

Is your organization a non-profit organization? Yes No

If yes, please provide tax-exempt number. _____

Address of Group or Organization (for billing purposes):

The applicant hereby agrees to indemnify and hold harmless the School District from any liability for damages to any person or property in or about the School district premises from any cause whatsoever. All persons or groups using school facilities shall be responsible for the proper supervision, control, and accommodation of persons attending the activity. The applicant agrees to be responsible for the preservation of order at their activity.

Signature of Person in Charge

Date

.....
(For Office Use Only)

Administrator Approval _____

Date: _____

Staff Member Notified _____

Custodial Staff Notified _____

Deposit Paid \$ _____

Total Fee Paid \$ _____ Date: _____